



Car Listing Instruction Manual

a beginners guide to listing cars on klickcar.com

Important: You need to have a valid credit card on klickcar.com before listing a car!

Step 1.

- a. Start Karpower, and enter the vin number for the car you plan to sell & press enter.
- b. Enter the Mileage of the car & press enter (figure 1a)
- c. Select the available equipment for the car & click OK. (figure 1b)
- d. Click Save & Enter a stock number for the vehicle.

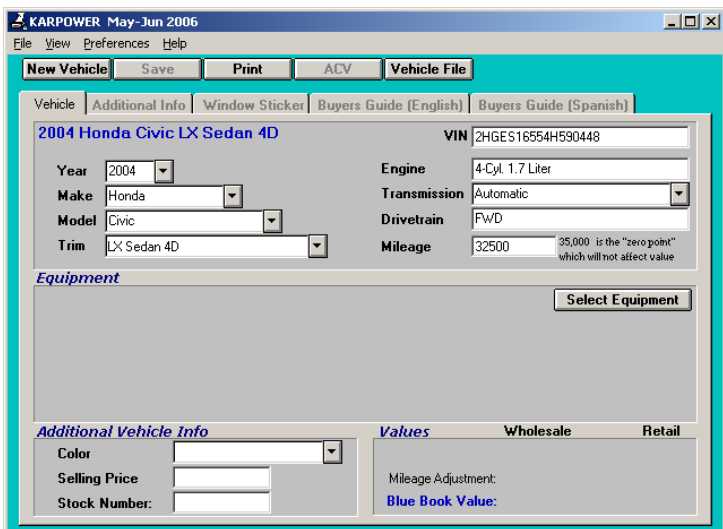


Figure 1a

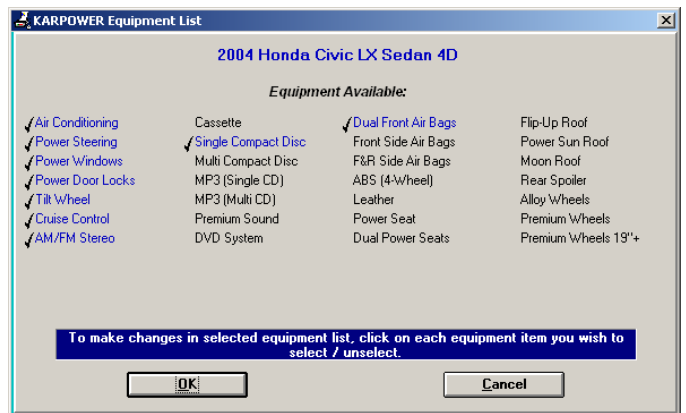


Figure 1b

Step 2.

- a. If you have more cars to list, repeat steps 1a thru 1d for all cars.
- b. Click Vehicle File, & Click on Export All Vehicles. (Figure 2a)
- c. After the vehicles are exported, click Close & exit out of Karpower

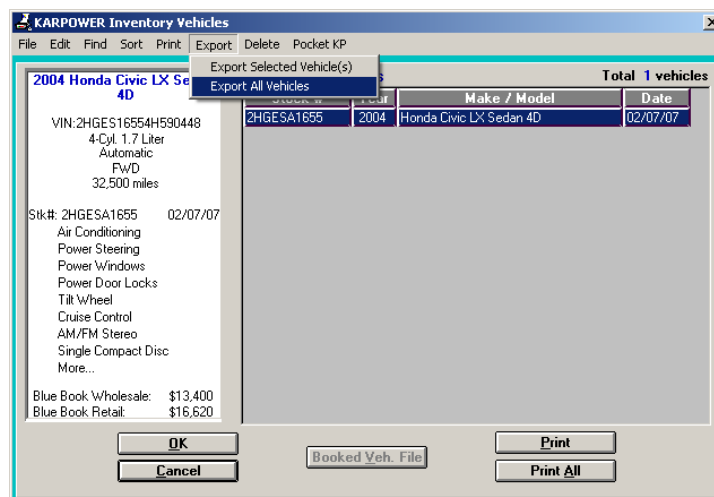


Figure 2a

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Step 3.

- a. Log onto www.klickcar.com & sign in with your username and password
- b. Click on Sell A Car
- c. Click Browse and find the vehicle file that you exported. Your vehicle file is located in C:\Program Files\Kelley Blue Book\Karpower\Karpower.asc
- d. Click on the Karpower File, then Click Open.
- e. Once the file is loaded, click on Retrieve Car Info. (Figure 3a)

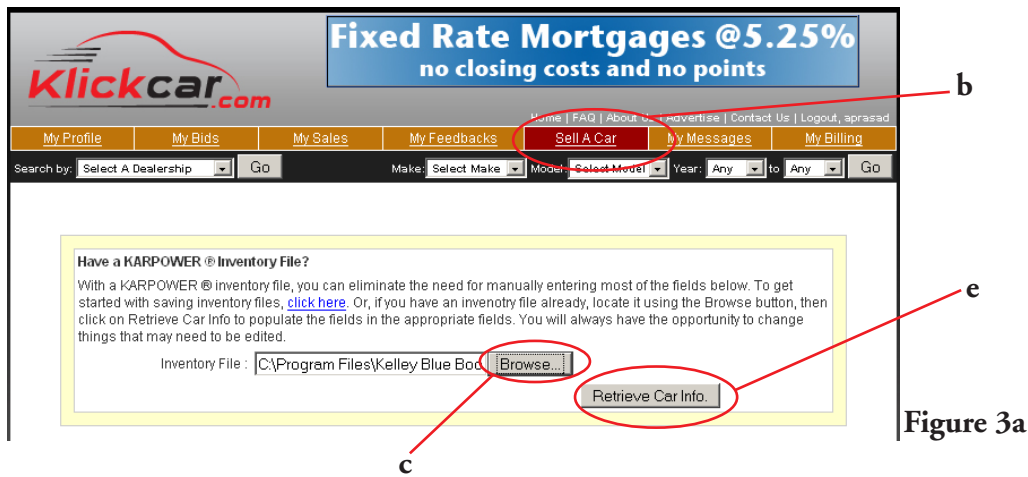


Figure 3a

Step 4.

- a. Locate the car you want to list, and click on the button that says "Click To Add Above Car in Auction" (Figure 4a)

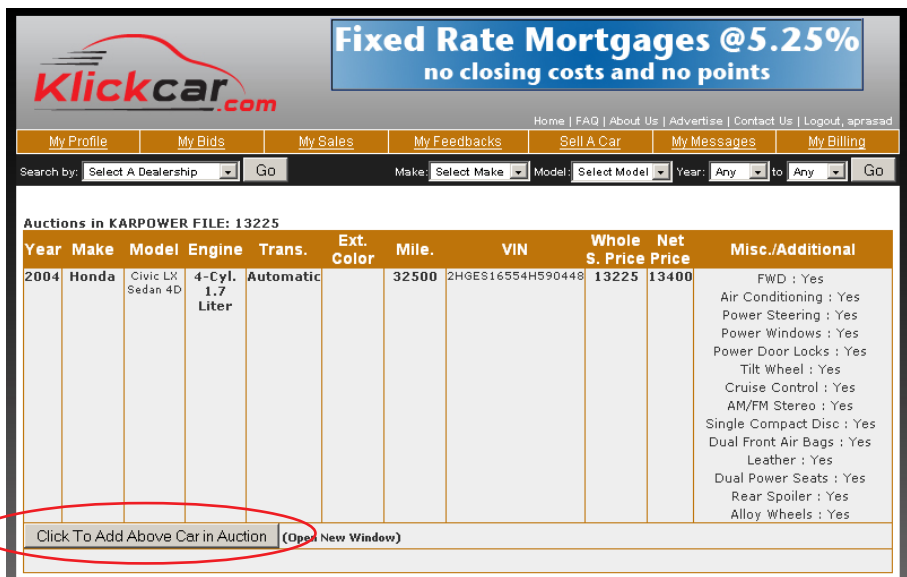


Figure 4a

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Step 5.

- a. Once all the information has loaded, verify the information is correct.
- b. If you wish, you can add a comment in the Dealer Comment box
- c. To add pictures, scroll down to Vehicle Pictures and click Browse to find all pictures
- d. Pick the auction start date
- e. Click on Submit this Listing (Figure 5a)

The screenshot shows a multi-step car listing form. The 'Disclaimer(s)' section contains radio button options for Windshield, Tires, Paint, and Interior, each with 'Very Good', 'Good', 'Average', 'Below Average', and 'Poor' choices. Below this are checkboxes for 'Buyer responsible for viewing vehicle prior to placing bid (Sold As Is)', 'Vehicle is green light. Motor, tranny and frame guaranteed for 24hrs.', 'Body, paint, and interior at least a 9/10', 'Vehicle has damage, please see pictures.', and 'Company check is required to pick up vehicle. Check will not be deposited until title has been given to buyer.' There are also radio buttons for 'Check Engine Light', 'ABS Light', and 'Air bag Light', all set to 'Off'. The 'Dealer Comments' field is a large text area. The 'Vehicle Pictures' section has ten 'Picture' labels (Picture1 to Picture10) each followed by a 'Browse...' button. The 'Auction Listing Dates' section has radio buttons for 'Thursday, Feb 08, 2007', 'Thursday, Feb 15, 2007', 'Thursday, Feb 22, 2007', and 'Thursday, Mar 01, 2007'. A 'Note' section provides details about auction timing. The 'Review & Confirm' section includes an 'Auto Relist?' checkbox and a 'Submit this Listing' button. Red annotations 'a' through 'e' point to specific elements: 'a' is at the top of the disclaimer section, 'b' points to the 'Dealer Comments' field, 'c' points to the 'Browse...' buttons, 'd' points to the 'Thursday, Feb 08, 2007' date option, and 'e' points to the 'Submit this Listing' button.

Figure 3a

Step 6.

Congratulations! Your car has been listed.
If you run into any problems, feel free to contact us for free technical support.